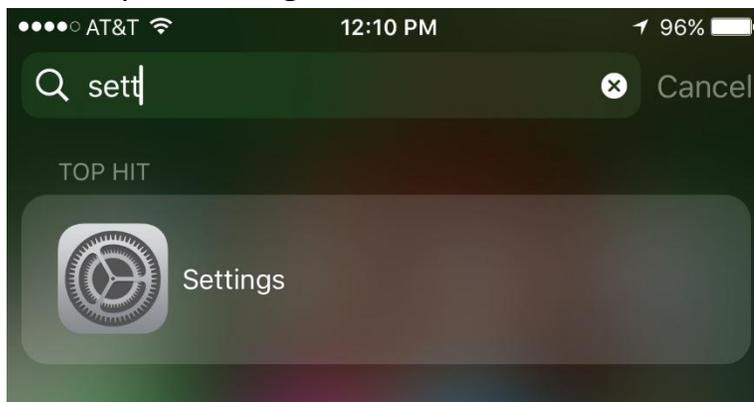# Google Email Settings for iPhone
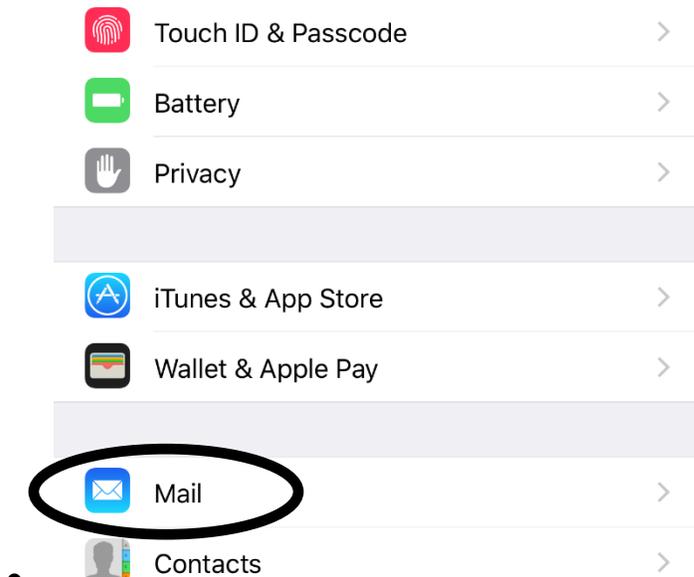
- If you have not yet logged into your Gmail account on a computer please see the document named Logging into Gmail for the first time.

- Directions are based on iOS 10 screen may look different on newer or older iPhones

- 1. From the home Screen swipe down
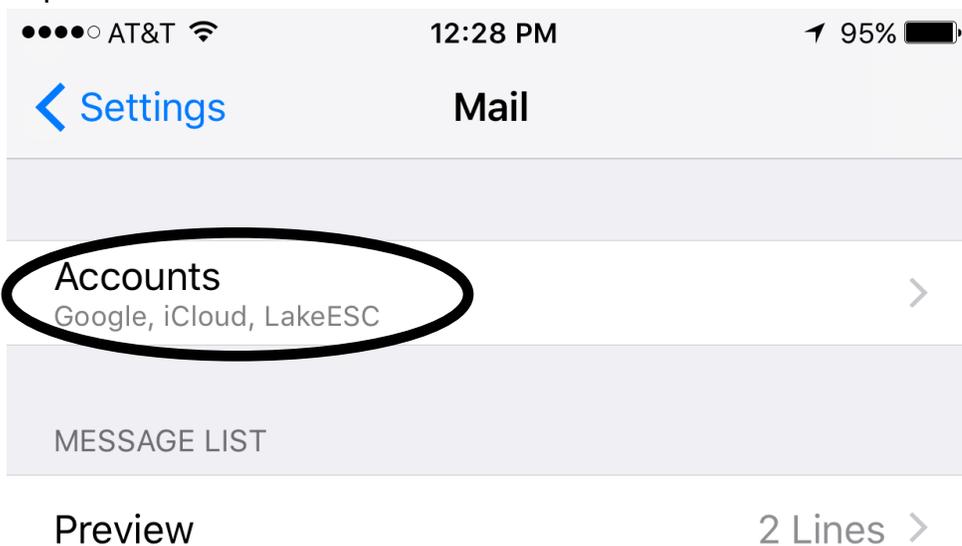- Type settings
- Then tap on settings

-
- 2. Find mail and tap it
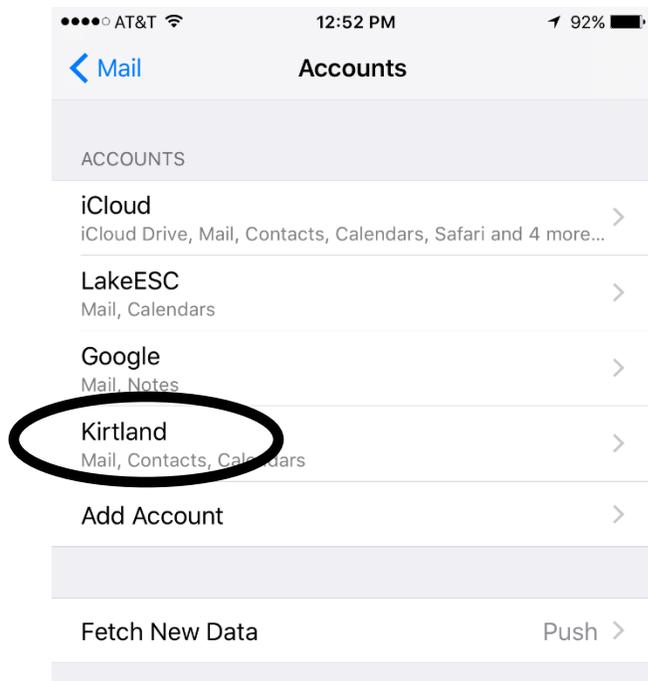
Google Email Settings for iPhone
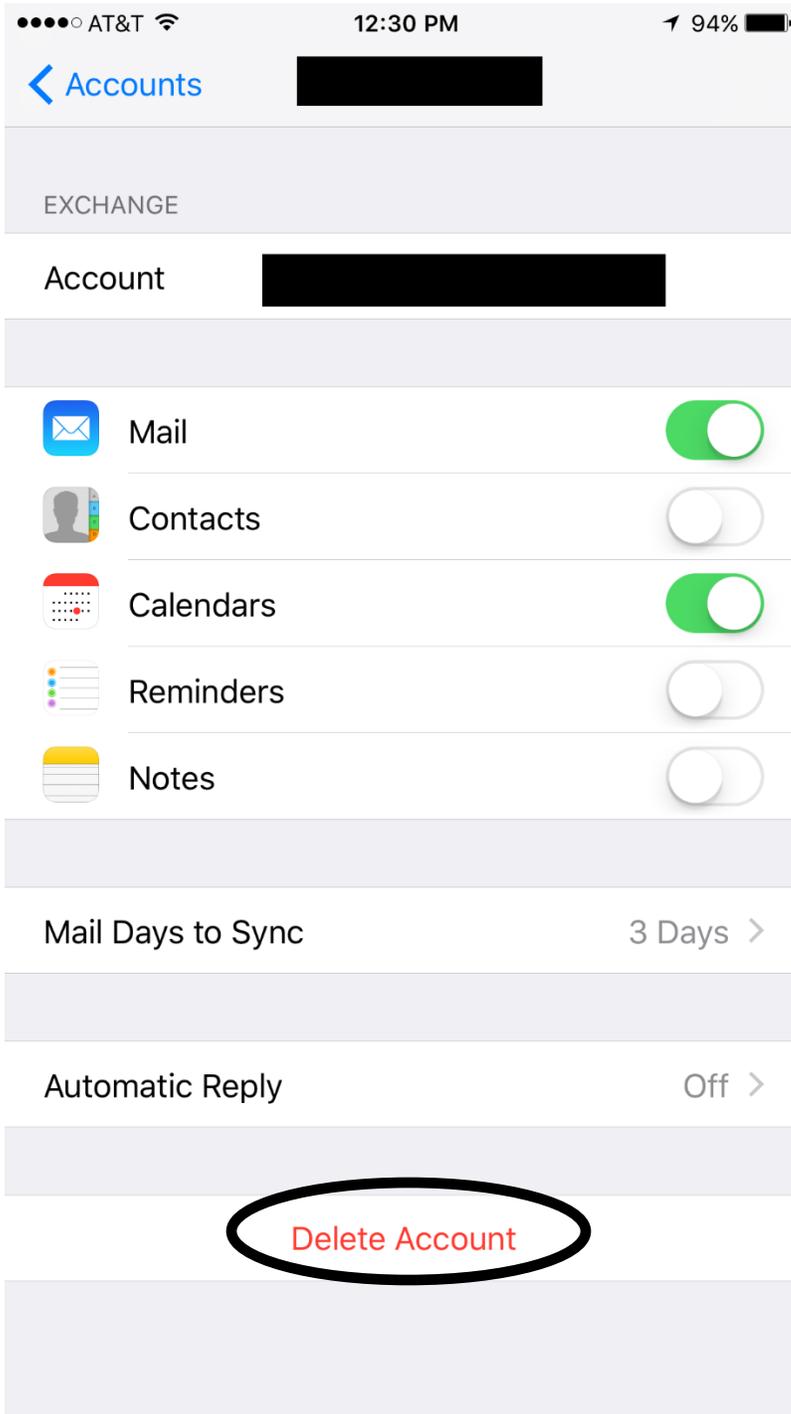

-
- Tap on Accounts

- 3. Tap on your kirtland account
- If you do not have your school Email on your phone please skip to step 6.
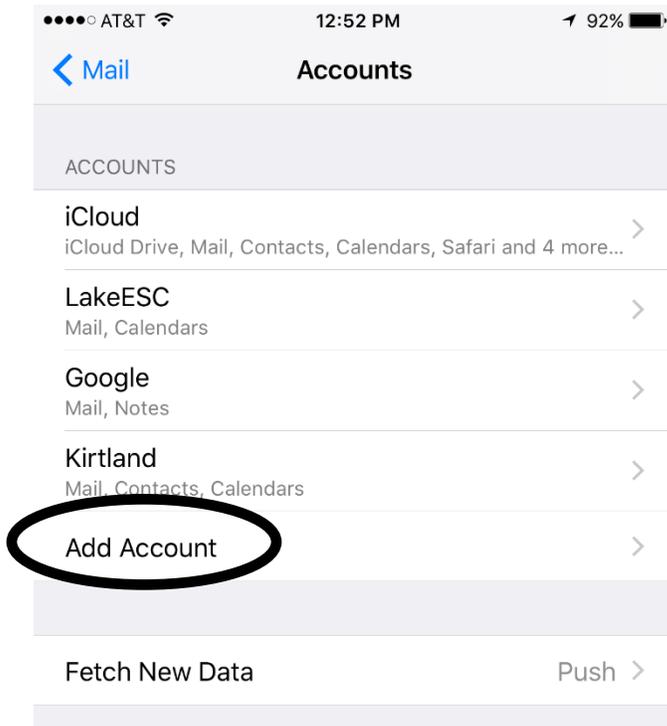
Google Email Settings for iPhone

Google Email Settings for iPhone

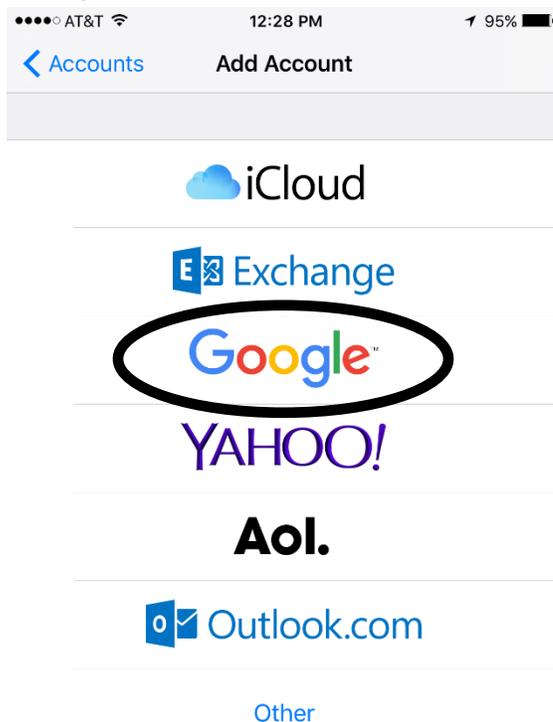- 4. Click on your Kirtlandschools Email
- 5. Tap on the Delete Account

Google Email Settings for iPhone
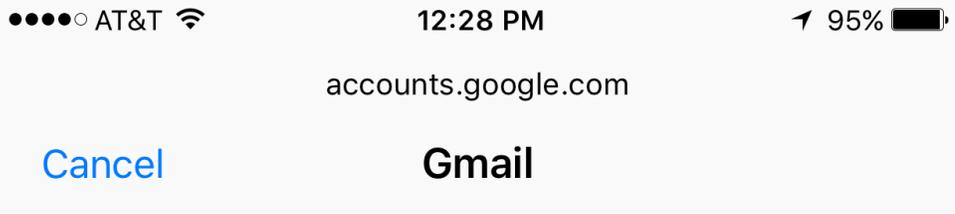
- 6. This will take you back to accounts

- 7. Tap Add account

- 8. Tap Google

Google Email Settings for iPhone

●●●●○ AT&T 🛜   12:28 PM   ⬈ 95% 🔋

accounts.google.com

Cancel   **Gmail**

Google

Sign in

with your Google Account

Let this iPhone access your mail and other Google Account data
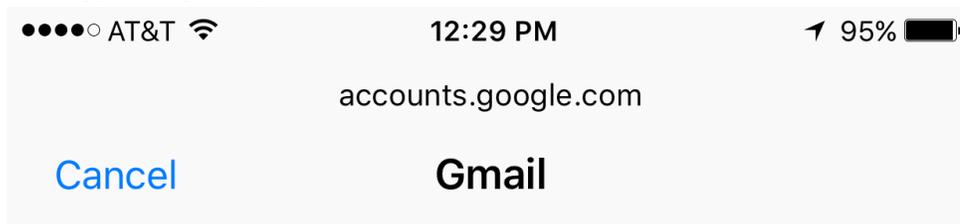
Email or phone

Forgot email?

More options   NEXT

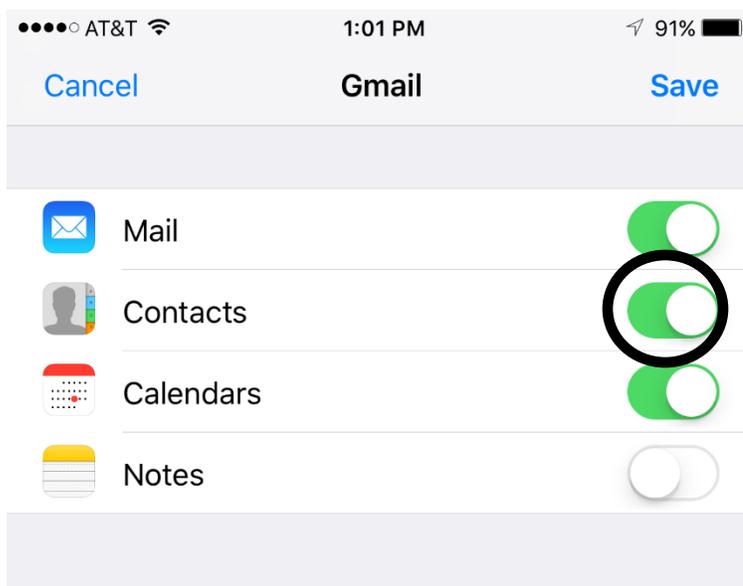- 9. Type in your email

Google Email Settings for iPhone

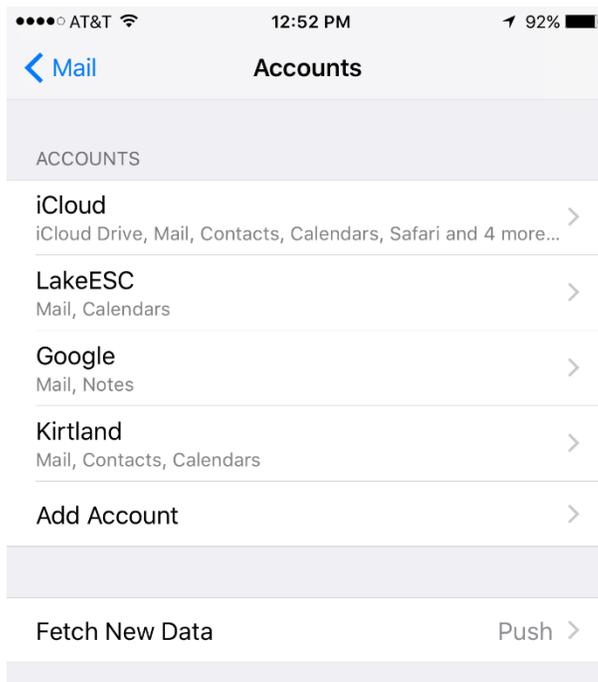- 10. Type in your password and click next

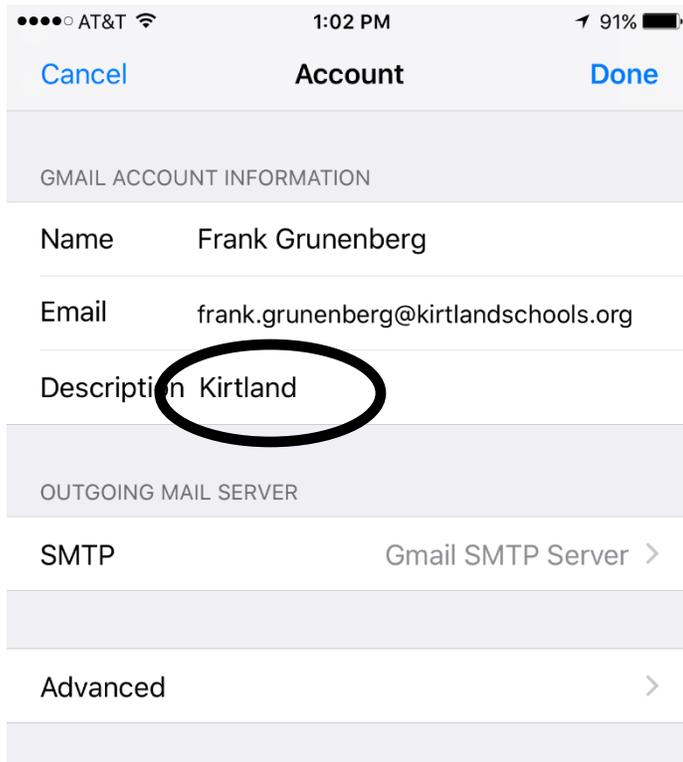- 11. Uncheck Contacts
- 12. Click Save

Google Email Settings for iPhone

- 13. Go Back to accounts

- 14. Click on Google

- 15. Change the Description to Kirtland and hit done